THE CHURCH OF ENGLAND

The Methodist Church

John Fletcher of Madeley Primary School

Governance Structure 2021/22

Full Governing Body	
Meeting frequency:	6 times per year
Chair:	Annual appointment
Vice Chair:	Annual appointment
Main Functions	
Overall strategic development of the school	
	Monitoring school standards of performance and improvement
	Allocation of finance (budgets and financial control / standards) resources and delegation
	Head Teacher (HT) appointment
	Collaboration with HT and Senior Leadership Team (SLT) in developing the vision for the school
	Long-term strategic planning
	School improvement plan
	School prospectus
	School Policies
	Seeking the views of pupils parents and staff.

The way the school governing body works		
Divides responsibilities into 3 distinct parts		
Areas that can be effectively managed by an Executive Sub Committee	Areas which cannot be delegated to a sub committee	Those areas of business that need to be undertaken by a subcommittee of the Full
Finance	Allocation of budgets	Grievance and Discipline
Staffing / HR	HT appointment	Pay and Performance
Policy oversight	School Improvement Plan	
	School Policies	
	Curriculum	

Commented [JB1]: An executive changed to a sub

Full Governing Body	Denomination Committee	Finance and Personnel Committee	Health, Safety & Welfare	Pay Committee	Staff and Pupil Discipline Committee	Complaints Committee	Appeals Committee	Head Teachers Performance Management
Chair: Chair of Governing Body	**Chair:** Voted for by committee membership	**Chair:** Voted for by committee membership	**Chair:** Voted for by committee membership	**Chair:** Chair of Governing Body	**Chair:** Voted for by committee membership	**Chair:** Voted for by committee membership	**Chair:** Voted for by committee membership	**Chair:** Vice Chair of Governing Body
Meeting Frequency: 6 times per school year	**Meeting Frequency:** Three per year	**Meeting Frequency:** 6 times per school year	**Meeting Frequency:** Three per year	**Meeting Frequency:** As required	**Meeting Frequency:** Twice per year either in person or email	**Meeting Frequency:** Twice per year either in person or email	**Meeting Frequency:** As required	**Meeting Frequency:** Three per year
Membership: All governors	**Membership:** Headteacher 1x Foundation Governor 3x Governors RE Coord	**Membership:** Headteacher 5x Governors Business Manager	**Membership:** Headteacher 4x Governors	**Membership:** 3x Governors not on the Headteachers Performance Management Committee	**Membership:** 3x Governors **Not Chair or Headteacher**	**Membership:** 3x Governors **Not Chair or Headteacher**	**Membership:** 3x Governors not on the respective committee that is bringing the appeal.	**Membership:** Vice Chair of Governors 2x Governors not on the Pay Committee
Appointed Governors	**Appointed Governors**	**Appointed Governors**	**Appointed Governors**	**Appointed Governors**	**Appointed Governors**	**Appointed Governors**	**Appointed Governors**	**Appointed Governors**
Chair: Mr P Owens	**Chair:** Rev A Walden	**Chair:** Mr B Oakley	**Chair:** Mrs H Childs	**Chair:** Mr P Owens	**Chair** Mrs S Wilson	**Chair:** Mrs J Bletcher	Mrs A Pemberton	**Chair:** Mrs J Bletcher
Vice Chair: Mrs J Bletcher	Mrs J Bletcher	Mrs J Bletcher	Ms S Griffiths	Mr B Oakley	Rev A Walden	Mrs S Wilson	Mrs H Childs	Mrs S Wilson
	Ms S Griffiths	Ms S Griffiths	Mr P Owens	Mrs A Pemberton	Mrs V Morris	Rev A Walden	Mr B Oakley	Mrs H Childs
Mrs H Childs	Mrs V Morris	Mr P Owens	Mrs A Pemberton					
Mrs V Morris		Mrs S Wilson						
Ms S Griffiths		Mrs V Morris						
Mrs K Hynds								
Mr B Oakley								
Rev A Walden	**In Attendance**	**In Attendance**	**In Attendance**					
Mrs S Wilson	RE Coord	Business Mgr.	Caretaker					
Mrs A Pemberton								
Parent								
Co-opt								
Clerk: Professional	**Clerk:** Mrs J Bletcher	**Clerk:** Mrs N Smith	**Clerk:** School Admin	**Clerk:** School Admin	**Clerk:** Professional	**Clerk:** Professional	**Clerk:** Professional	**Clerk:** School Advisor
Quorum: 50% of governors in post	**Quorum:** 3 governors	**Quorum:** 4 members	**Quorum:** 2 governors	**Quorum:** 2 governors	**Quorum:** All Members	**Quorum:** All Members	**Quorum:** All Members	**Quorum:** 2 Governors

Main Functions:	**Main Functions:**	**Main Functions:**	**Main Functions:**	**Main Functions:**	**Main Functions:**	**Main Functions:**	**Main Functions:**	**Main Functions:**
To oversee the development of the school curriculum Curriculum Policies SEN and other focus groups Seeking the views of pupils and parents on the quality of teaching and learning Monitor the effectiveness of behaviour and attendance management. Behaviour and Anti-bullying Policy and oversight Continual Professional Development and oversight School Prospectus and Profile Access Policy and Oversight Data Protection Policy on Special Needs and Disability Safeguarding Policy	Responsibility for the distinctive joint Anglican / Methodist foundation of the school. To ensure that the Christian principles and practice of the school is being reflected in Collective Worship, RE and across the life of the school. To ensure that the Christian principles and practice of the school is being reflected in school policies and procedures. Equal Opportunities	Monitoring monthly expenditure. Policy for charging and remission Monitoring private funds held by the school. Oversight of the production of the annual financial statements School Staffing structure Policy on recruitment and vetting Policy on exclusion School performance management Policy and review	Review maintenance procedure and contracts when required. Health and Safety Policy and monitoring Making recommendations to the Finance and Personnel Committee on targets for forthcoming year and implications for pay	Annual determination of HT and Deputy HT salaries	Staff Discipline policy initiation of investigation of disciplinary issues Staff grievance policy	Complaint's policy initiation of investigation of complaint issues	To hear appeals, when required, after the initial investigation from the Staff and Pupil Discipline Committee To hear appeals, when required, after the initial investigation from the Complaints Committee	Carry out annual appraisal of the HT in liaison with School Adviser.